



OFFICE OF THE PROTECTIVE COMMISSIONER ADMINISTRATION FUND

Contents

- i. **Statement in accordance with Section 41C Public Finance and Audit Act 1983**
- ii. **Income Statement for the year ended 30 June 2007**
- iii. **Balance Sheet as at 30 June 2007**
- iv. **Statement of Changes in Equity for the year ended 30 June 2007**
- v. **Cash Flow Statement for the year ended 30 June 2007**
- vi. **Notes to the Financial Statements for the year ended 30 June 2007**
 - 1. Authorisation Date
 - 2. Summary of Significant Accounting Policies
 - 3. Fees
 - 4. Other Operating Expenses
 - 5. Cash and Cash Equivalents
 - 6. Receivables
 - 7. Other Assets
 - 8. Intangibles
 - 9. Plant and Equipment
 - 10. Other Liabilities
 - 11. Accumulated Funds
 - 12. Lease and Other commitments
 - 13. Financial Instruments
 - 14. Loans and Advances
 - 15. Contingent Liabilities



GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDITOR'S REPORT

Office of the Protective Commissioner - Administration Fund

To Members of the New South Wales Parliament

I have audited the accompanying financial report of Office of the Protective Commissioner - Administration Fund (the Office), which comprises the balance sheet as at 30 June 2007, and the income statement, statement of recognised income and expense and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes.

Auditor's Opinion

In my opinion, the financial report:

- presents fairly, in all material respects, the financial position of the Office as of 30 June 2007, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)
- is in accordance with section 41B of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2005.

The Protective Commissioner's Responsibility for the Financial Report

The Protective Commissioner is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Protective Commissioner, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

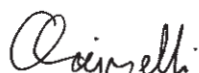
My opinion does *not* provide assurance:

- about the future viability of the Office,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

Independence

In conducting this audit, the Audit Office has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.



C J Giumelli
Director, Financial Audit Services

22 October 2007
SYDNEY

Statement in Accordance with Section 41C Public Finance and Audit Act 1983

Pursuant to Section 41C of the *Public Finance and Audit Act 1983*, I declare that in my opinion:

- a). The accompanying Financial Report exhibits a true and fair view of the financial position and transactions for the year ended 30 June 2007;
- b). The Financial Report has been prepared in accordance with the provisions of the *Public Finance and Audit Act 1983* and the Public Finance and Audit Regulation 2005 and the Treasurer's Directions; and
- c). I am not aware of any circumstances, which would render any particulars included in the Financial Report to be misleading or inaccurate.



Imelda Dodds
PROTECTIVE COMMISSIONER & PUBLIC GUARDIAN

Dated: 18 October, 2007

Income Statement for the year ended 30 June 2007

	Notes	2007 \$'000's	2006 \$'000's
Revenue			
NSW Government contributions		14,183	14,361
Fees	3	24,285	20,768
Interest income		1,348	1,046
Other revenues		56	6
Total revenue		39,872	36,181
Expenses			
Personnel services	2 (e)	24,463	20,556
Lease expense		3,632	3,518
Depreciation & amortisation	8, 9	2,445	2,233
Other operating expenses	4	3,992	4,656
Total expenses		34,532	30,963
Surplus for the year		5,340	5,218

The accompanying notes form an integral part of these Financial Statements.

Balance Sheet as at 30 June 2007

	Notes	2007 \$'000's	2006 \$'000's
ASSETS			
Current Assets			
Cash and cash equivalents	5	19,181	18,386
Receivables	6	2,399	1,083
Total current assets		21,580	19,468
Non-current Assets			
Other assets	7	2,365	2,603
Intangible assets	8	3,951	4,498
Plant and equipment	9	960	1,356
Total non-current assets		7,276	8,457
TOTAL ASSETS		28,856	27,925
LIABILITIES			
Current Liabilities			
Payables		495	1,087
Provision for Personnel Services	10(a)	3,033	6,686
Total current liabilities		3,528	7,773
Non-current Liabilities			
Provision for Personnel Services	10(b)	24	188
Total non-current liabilities		24	188
TOTAL LIABILITIES		3,552	7,961
NET ASSETS		25,304	19,964
EQUITY			
Accumulated funds	11	25,304	19,964
TOTAL EQUITY		25,304	19,964

The accompanying notes form an integral part of these Financial Statements.

Statement of Recognised Income and Expense Changes in Equity for the year ended 30 June 2007

	Notes	2007 \$'000's	2006 \$'000's
Surplus	11	5,340	5,218
Total recognised income and expense for the year		5,340	5,218

The accompanying notes form an integral part of these Financial Statements.

Cash Flow Statement for the year ended 30 June 2007

	Notes	2007 \$'000's	2006 \$'000's
Cash flows from operating activities			
Receipts from customers		22,954	21,840
Government contributions		14,183	14,361
GST refunds from ATO		1,274	1,091
Interest received		1,325	1,046
Payments to employees & suppliers		(37,439)	(32,544)
Net cash provided by operating activities	5	2,297	5,794
Cash flows from investing activities			
Purchase of plant, equipment and intangibles		(1,502)	(2,151)
Net cash used in investing activities		(1,502)	(2,151)
Net increase in cash held		795	3,643
Cash at the beginning of the financial year		18,386	14,743
Cash at the end of the financial year	5	19,181	18,386

The accompanying notes form an integral part of these Financial Statements.

Notes to the Financial Statements for the year ended 30 June 2007

1. Authorisation Date

The financial report of the Administration Fund for the year ended 30 June 2007 was authorised for issue by Imelda Dodds, the Protective Commissioner and Public Guardian on 18 October 2007 pursuant to Section 41C(1B) of the *Public Finance and Audit Act 1983*.

2. Summary of Significant Accounting Policies

(a) The Reporting Entity

The Office of the Protective Commissioner (OPC), as a reporting entity, comprises all the operating activities under the control of the Protective Commissioner. It is a controlled entity of the Attorney General's Department. The operations of the Administration Fund and the Public Guardian are included in the consolidated Financial Statements of the Attorney General's Department.

The Administration Fund is deemed to be a not-for-profit entity as profit is not its principal objective.

(b) Basis of Preparation

The financial report is a general purpose financial report and has been prepared in accordance with applicable Australian Accounting Standards including Australian Accounting Interpretations, the requirements of the *Public Finance & Audit Act 1983* and *Public Finance and Audit Regulation*, and the Treasurer's Directions.

Except for certain assets and liabilities which are measured at fair value as noted, the financial report has been prepared in accordance with the historical cost convention. All amounts are rounded to the nearest one thousand dollars and are expressed in Australian dollars.

(c) Statement of Compliance

The financial report complies with the Australian Accounting Standards, which include Australian equivalents to International Financial Reporting Standards (AIFRS).

Australian Accounting Standards recently issued or amended that are applicable/available for early adoption but have not been applied by the OPC include:

AASB Amendment/ Interpretations	Affected Standard(s)	Application date of standard	Application date for Fund
Amended Standard	AASB 1 First-time Adoption of Australian Equivalents to International Financial Reporting Standards	1 January 2007	1 July 2007
New Standard	AASB 7 Financial Instruments: Disclosure	1 January 2007	1 July 2007
2005-10	AASB 132 Financial Instruments: Presentation, AASB 101 Presentation of Financial Statements, AASB 114 Segment Reporting, AASB 117 Leases, AASB 133 Earnings per Share, AASB 139 Financial Instruments: Recognition and Measurement, AASB 1 First-time Adoption of Australian Equivalents to International Financial Reporting Standards	1 January 2007	1 July 2007
Interpretation 4	Determining whether an Arrangement contains a Lease	February 2007	1 January 2008
Interpretation 11	AASB2- Group and Treasury Share Transactions	February 2007	1 March 2007

The possible financial impact on the application of the new Standards/Interpretations will have on the Fund's financial report on the period of initial application is regarded to be immaterial.

(d) Revenue Recognition

Amounts disclosed as revenue where applicable are net of returns, allowances, duties and taxes. Revenue is recognised for each of the OPC's major activities as follows:

i) Common Fund transfers

Transfers from the Common Fund for the Investment Fee are recognised as revenue in the period in which they are determined by the Protective Commissioner.

ii) NSW Government contributions

The budget contribution from the Government of NSW is recognised as revenue on receipt.

iii) Transfers under Section 57 of the Protected Estates Act 1983

Transfers of this type are recognised in the period in which they are determined by the Protective Commissioner.

iv) Fees

Fees from clients are recognised on an accrual basis, when service is provided.

The OPC charges a percentage value of the total value of chargeable assets in a client's estate for the financial management of that estate.

Fees include management fees, investment fees, and other fees while retaining the Protective Commissioner's power to recover additional costs incurred by the Commissioner, where applicable, from the Common Fund.

v) Asset sales

The revenue on the sale of assets is recognised in the period in which the contract for sale occurs.

vi) Interest income

Interest income is recognised as it accrues.

(e) Personnel Services

i) Expenses

The Attorney General's Department provides personnel services to the OPC. Personnel services expenses include salaries and wages and related costs for these services.

ii) Receivables

This comprises superannuation for personnel services provided by the Attorney General's Department.

iii) This comprises the OPC's liability to the Attorney General's Department for costs arising from services rendered by the Attorney General's Department to balance date. Costs payable within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

(f) Depreciation

Depreciation is provided for on a straight-line basis over the estimated useful life of the asset to the entity. All material separately identifiable component assets are recognised and depreciated over their shorter useful lives.

The depreciation rates used for each class of assets are as follows:-

• Computer equipment	33.33%
• Furniture and fittings	10%
• Plant and equipment	10%
• Leasehold improvements and office refurbishment	10– 20%

Leasehold improvements are amortised over the unexpired period of the lease or the estimated useful life of the asset, whichever is shorter.

(g) Goods and Services Tax

Revenues, expenses and assets are recognised net of goods and services tax (GST), except where:

- > the GST incurred by the agency as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense;
- > receivables and payables are stated with the amount of GST included; and
- > the net amount of GST receivable from or payable to the Australian Taxation Office is reported as current asset or liability in the Balance Sheet.

Cash flows are recognised on a gross basis in the Cash Flow Statement. GST receivable from or payable to the Australian Taxation Office relating to cash flows from investing and financing activities are classified as operating cash flows.

(h) Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash in banks and investments in short term money market instruments.

(i) Financial Assets and Financial Liabilities

Financial instruments give rise to positions that are either a financial asset or a financial liability of the Administration Fund and a financial liability (or equity instrument) or a financial asset of the other party. For the Administration Fund these include cash at bank, receivables and payables.

In accordance with AASB 132: Presentation and Disclosure of Financial Instruments, information is disclosed in Note 13 in respect of the credit risk and interest rate risk of financial instruments.

All such amounts are carried in the accounts at net fair value unless otherwise stated. The specific accounting policy in respect of each class of such financial instrument is stated below.

Classes of instruments recorded at cost comprise:

- > Cash (Note 2(h))
- > Payables (Note 2(q))

(j) Receivables

Receivables are recognised initially at fair value and subsequently measured at amortised cost, less an allowance for impairment. Receivables are reviewed on an ongoing basis and debts which are known to be uncollectible are written off. An allowance for impairment is made when collection of the full amount is no longer considered probable.

Debtors are required to be settled within thirty days.

(k) Impairment of Assets

If there is an indication of impairment, the assets concerned are tested as to whether their carrying value exceeds their recoverable amount. Where an asset's carrying value exceeds its recoverable amount, the difference is written off by a charge to the Income Statement.

The recoverable amount for most assets is measured at the higher of depreciated replacement cost and fair value less costs to sell.

(l) Intangible Assets

Intangible assets represent identifiable non-monetary assets without physical substance. Intangible assets are recognised at cost.

Costs incurred subsequent to initial acquisition are capitalised when it is expected that additional future economic benefits will flow to the OPC.

Intangible assets with finite useful lives are amortised on a straight-line basis over the asset's useful life. The useful life of intangible assets is three years.

Amortisation begins when the asset is available for use, that is, when it is in the location and condition necessary for it to be capable of operating in the manner intended by management.

The amortisation period and the amortisation method for an intangible asset with a finite useful life are reviewed at least at the end of each annual reporting period.

An assessment is made at each reporting date to determine whether there are indicators that the intangible asset concerned is impaired. If so, the assets concerned are tested as to whether their carrying value exceeds their recoverable amount.

(m) Other Assets

Other assets including prepayments are recognised on a cost basis.

(n) Acquisitions of Assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the OPC. Cost is determined as the fair value of the assets given as consideration plus the costs incidental to the acquisition.

Assets acquired at no cost, or nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition.

(o) Non-current Physical Assets

Plant and equipment are measured at cost less accumulated depreciation and impairment which is considered to equal fair value.

This is considered an appropriate methodology for the OPC's non-specialised, non-current physical assets as they have short useful lives.

Individual items of plant, equipment, furniture and fittings and software costing \$3,000 and above and computer hardware costing \$1,000 and above with an estimated useful life to the entity in excess of 12 months are capitalised.

(p) Leased Assets

Operating lease payments are charged to the Income Statement in the periods in which they are incurred.

(q) Payables

Payables represent liabilities for goods and services provided to the OPC. They are recognised initially at fair value usually based on the transaction cost or face value.

Short term payables with no stated interest rate are measured at the original invoice amount where the effective discounting is immaterial. They are unsecured and usually paid within 30 days of recognition.

3. Fees

	2007 \$'000's	2006 \$'000's
Private management fees/Court directions and supervision fees	1,807	1,455
Income & capital fees (client activities):		
Management fees	15,708	15,369
Investment fees	6,770	6,444
Refund of investment fees	-	(2,500)
Total fees	24,285	20,768

4. Other Operating Expenses

	2007 \$'000's	2006 \$'000's
Repairs & maintenance	920	767
Postal & telephone	554	534
Management fees to Attorney General	634	566
Centrelink/ DVA reimbursement	(281)	500
Audit Office of NSW-Audit of Financial Reports:		
- Administration Fund	97	65
- Common Fund	115	115
Funds management and master custodian fees	400	402
Other expenses	1,553	1,707
Total other operating expenses	3,992	4,656

5. Cash and Cash Equivalents

	2007 \$'000's	2006 \$'000's
Cash on hand at bank	19,181	18,386
	19,181	18,386

Cash includes cash on hand and deposits at call with Westpac and other financial institutions.

Reconciliation of Surplus for the year to Net Cash Provided by Operating Activities

	2007 \$'000's	2006 \$'000's
Surplus for the year	5,340	5,218
Depreciation and amortisation	2,445	2,233
Loss on disposal of assets	-	8
Increase in other assets	258	(2,634)
Decrease in receivables	(5,109)	1,066
Increase in payables	(1,078)	150
(Decrease)/ increase in other liabilities	441	(247)
Net Cash provided by operating activities	2,297	5,794

6. Receivables

	2007 \$'000's	2006 \$'000's
Accrued income	2,203	610
Sundry debtors	112	368
Prepaid Expenses	95	115
Less: Impairment allowance	(11)	(11)
	2,399	1,082

7. Other Assests

Non-current

	2007 \$'000's	2006 \$'000's
Personnel services debtor	2,365	2,603
	2,365	2,603

8. Intangible Assets

	2007 \$'000's	2006 \$'000's
Computer software at gross carrying amount	10,125	8,637
Less: accumulated ammortisation	(7,505)	(5,574)
	2,620	3,063
Work in progress at cost	1,331	1,435
Total intangibles at fair value	3,951	4,498

Movement in intangibles	Computer Software	Work in Progress \$'000	TOTAL \$'000
Opening balance 1 July 2005	3,303	963	4,266
Additions	462	1,435	1,897
Transfer	942	(963)	(21)
Amortisation expense	(1,644)	-	(1,644)
Balance 30 June 2006	3,063	1,435	4,498
Additions-internally generated	61	1,323	1,384
Transfers	1,427	(1,427)	-
Amortisation expense	(1,931)		(1,931)
Closing balance 30 June 2007	2,620	1,331	3,951

9. Plant and Equipment

	2007 \$'000's	2006 \$'000's
Leasehold improvements at gross carrying amount	1,730	1,687
Less: accumulated depreciation	(1,108)	(869)
	622	818
Plant and equipment at gross carrying amount	476	472
Less: accumulated depreciation	(365)	(338)
	111	134
Computer hardware at gross carrying amount	2,304	2,314
Less: accumulated depreciation	(2,077)	(1,910)
	227	404
Total plant and equipment at fair value	960	1,356

Movement in assets	Leasehold Improvements \$'000	Planet & Equipment \$'000	Computer Hardware \$'000	TOTAL \$'000
Opening balance 1 July 2005	992	160	526	1,678
Additions	17	21	216	254
Transfer	21	-	-	21
Disposals	-	(2)	(6)	(8)
Depreciaton expense	(212)	(45)	(332)	(589)
Balance 30 June 2006	818	134	404	1,356
Additions	42	5	71	118
Transfer	-	-	4	4
Disposals	-	-	(80)	(80)
Depreciation expense	(239)	(28)	(171)	(438)
Closing balance 30 June 2007	621	111	228	960

10. Provision for Personnel Services

This relates to accrued salaries and wages, recreation leave, long service leave and superannuation for personnel services provided by the Attorney General's department.

(a) Current

	2007 \$'000's	2006 \$'000's
Accrued costs	338	87
Personnel services creditors	2,695	6,686
	3,033	6,773

(b) Non-current

	2007 \$'000's	2006 \$'000's
Personnel services creditors	24	188
	24	188

11. Accumulated Funds

	2007 \$'000's	2006 \$'000's
At the beginning of the financial year	19,964	14,746
Net surplus for the year	5,340	5,218
At the end of the financial year	25,304	19,964

12. Lease and Other Commitments

Commitments mainly attributable to non-cancellable operating leases.

	2007 \$'000's	2006 \$'000's
Commitments inclusive of GST		
Not later than one year	1,328	4,342
Later than one and not later than 5 years	333	1,599
	1,661	5,941

Operating lease commitments relate to leases currently held in relation to the occupancy of premises by the OPC and the Office of the Public Guardian in Sydney and regional offices. They also include operating leases of motor vehicles.

13. Financial Instruments

(a) Interest Rate Risk

Interest rate risk is the risk that the value of the financial instrument will fluctuate due to changes in market interest rates. The Administration Fund's exposure to interest rate risks and the effective interest rates of financial assets and liabilities are as follows:

2007	Floating Interest Rate \$'000	Non-Interest Bearing \$'000	Total Carrying Amount \$'000	Weighted Average Effective Interest Rate %
Financial assets				
Cash - current account	2,858	2	2,860	6.04
Deposits - 11a.m. account	16,321	-	16,321	6.06
Receivables		2,399	2,399	n/a
Total financial assets	19,179	2,401	21,580	
Financial liabilities				
Payables	-	495	495	n/a
Total financial liabilities	-	495	495	
Net financial assets/(financial liabilities)	19,179	1,906	21,085	

(b) Interest Rate Risk

Interest rate risk is the risk that the value of the financial instrument will fluctuate due to changes in market interest rates. The Administration Fund's exposure to interest rate risks and the effective interest rates of financial assets and liabilities are as follows:

2006	Floating Interest Rate \$'000	Non-Interest Bearing \$'000	Total Carrying Amount \$'000	Weighted Average Effective Interest Rate %
Financial assets				
Cash - current account	4,173	2	4,175	5.43
Deposits - 11a.m. account	14,211	-	14,211	5.47
Receivables		967	967	n/a
Personal services debtor	-	2,603	2,603	n/a
Total financial assets	18,384	3,572	21,956	
Financial liabilities				
Payables	-	1,072	1,072	n/a
Total financial liabilities	-	7,961	7,961	
Net financial assets/(financial liabilities)	18,384	(4,389)	13,995	

(c) Credit Risk

Credit risk is the risk of financial loss arising from another party to a contract/or financial position failing to discharge a financial obligation there under. The Administration Fund's maximum exposure to credit risk is represented by the carrying amounts of the financial assets included in the Balance Sheet.

The Administration Fund does not have any significant exposure to any individual debtor.

(d) Other Risks

Exposure to currency risk, price risk and liquidity risk is considered to be minimal.

(e) Net Fair Value

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximates their carrying value.

13. Contingent Liabilities

The OPC is obliged under its long term lease agreements to restore lease premises to original condition upon termination of the lease.

It is estimated that the cost of above will be \$240,000. This obligation will be met by the Attorney General's Department.

Presently there is no certainty as to whether the OPC will terminate any of these lease agreements as the decision to terminate depends upon future decisions by the Attorney General's Department.

Legal Matters

The OPC may bear a cost risk of some proceedings which have been concluded on behalf of clients due to adverse verdicts or other court orders. The total estimated cost to OPC is approximately \$120,000 which will be covered by the Treasury Managed Funds. Additional liability may be incurred in relation to DVA/ CentreLink payments estimated at \$280,000.

END OF AUDITED FINANCIAL STATEMENTS



Access for Public	IFC & BC	Land Register	45
Account Payment Performance	29	Legal Changes	45
Action Plan for Women	38	Letter of Submission	27
Advisory Council	27	Management and Activities (Corporate)	3
Annual Report, production	68	Management Structure (Corporate) (OPC)	6
Auditor's Opinion	49	Mission (Role) of OPC	1
Budget	30	Mission (Role) of OPG	4
Charter (OPC)	1	Non-government Community Groups, grants	45
Charter (OPG)	4	Occupational Health & Safety	45
Clients, number and disability OPC	11	Organisational Chart (OPC)	3
Clients, number and disability OPG	22	Organisational Chart (OPG)	6
Code of Conduct	38	Outlook (OPC)	18
Commissioner's Review of Operations	10	Outlook (OPG)	24
Committees	27, 44	Payment Performance	29
Community Relations (OPC)	17	Performance of Senior Executive Officer	42
Community Relations (OPG)	17	Privacy Management	46
Consultants	45	Private Management	14
Client Complaints (OPC)	31	Public Guardian's Review of Operations	20
Client Complaints (OPG)	33	Publications	46
Customer Service Policy	37	Review of Operations (OPC)	10
Disability Plan	37	Review of Operations (OPG)	20
Electronic Service Delivery	45	Risk Management & Insurance	47
Equal Employment Opportunity	39	Satisfaction Surveys (OPC) & (OPG)	34
Ethnic Affairs	34	Senior Officers (OPC)	10
Executive Officers	42	Senior Officers (OPG)	20
Financial Statements	52	Senior Executive Service	42
Financial and Asset Management	13	Spokeswomen Program	37
Freedom of Information	35	Summary of Performance	7
Funds Management	14	Vision and Mission	1
Guarantee of Service	37	Wages & Salaries, exceptional movements	42
Human Resources	41	Waste Reduction and Purchasing Policy	47
Industrial Relations	42	Women – Government Action Plan	37
Interagency Forum	28	Works in Progress	47
Investment Advisory Committee	27		

ANNUAL REPORT PRODUCTION DETAILS

100 copies produced Total external costs* (design and print) \$5407.60

OPC's 2006 Annual Report is available on the website: www.lawlink.nsw.gov.au/opc

The Artists

All artworks reproduced in this report are used with the artists' permission. The works reproduced were purchased by the Office of the Protective Commissioner and Public Guardian from the exhibition *32 Life Pieces* held in June 2007. More information about the exhibition can be found on page 21 of this report.



Untitled Artist: Barry T.

Barry enjoys using different brushes and rollers with lots of rests in between to think about what he wants to do.



Two rocks in the desert Artist: Peter M

"The two rocks look big and strong like me. The desert is a quiet place where you can feel peaceful. I really felt good whilst doing this painting; it was good to see it grow. I have only started painting a short time ago and have enjoyed finding something that I like to spend time on and hope to do a lot more paintings of different things."



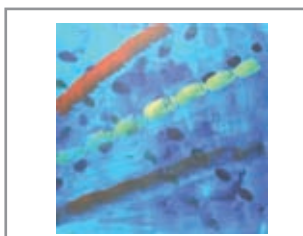
Sunset of Ayers Rock Artist: Natalie E

Natalie painted "Sunset of Ayers Rock" after watching the film *Wolf Creek*. She had never seen an image of Uluru before.



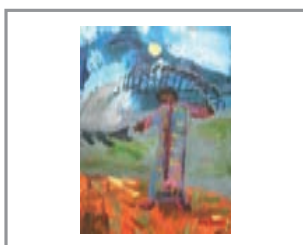
Lonely house Artist: Vito C

"I like to contrast the outback and the sea. I often go through bursts of painting for months at a time, then stop for no particular reason. I take my inspiration from books, newspapers and the environment. If I see something I like, I'll take a photo and paint it later. Sometimes it is harder to get inspired. Art makes me feel on top of the world. I have exhibited in other shows and have over 20 pieces of work at my family's homes."



Racing Cars Artist: Sonia D

"Painting makes me feel good. When my pictures are complete I feel really proud. I often don't know what I am going to paint, it simply evolves on the canvas. My main interest in life is art. I have been an artist for three years and have sold most of my paintings which makes me happy."



Kamahl and the Harbour Bridge Artist: Michael O

"I spend a lot of time thinking about ideas for my painting. I also love everything about being in the studio. Painting helps me relax, it's almost like a massage to me." Michael is increasingly well known for his portraits of the singer Kahmal, whose voice and songs he has admired for years. Michael regularly exhibits in regional galleries.

If you do not understand this document, please telephone 131450 for an interpreter. Ask them to contact the "Office of the Protective Commissioner" on (02)8688 2600 and we will try to help you.

ARABIC

إذا كنت لا تفهم هذه الوثيقة ، نرجوك الاتصال بالهاتف على رقم ١٣١٤٥٠ من أجل مُترجم .
اطلُب منهم أن يتصلوا بمكتب مُفوض الحماية (Office of the Protective Commissioner) على هاتف رقم ٢٦٠٠ ٨٦٨٨ (٠٢) ، وسوف نحاول أن نساعدك .

BOSNIAN Ako ne razumijete ovaj dokument, molimo nazovite 131450 za pomoć tumača. Zamolite ih da nazovu Ured povjerenika za zaštitu (Office of the Protective Commissioner) na (02)8688 2600 i pokušat ćemo vam pomoći.

CHINESE 如果你不理解此文件，請撥電話131450找一位翻譯。請他們為你聯係保護專員辦公室 (Office of Protective Commissioner), 電話是(02)86882600。我們會幫助你。

CROATIAN Ako ne razumijete ovaj dokument, molimo telefonirajte na 131450 i tražite tumača. Zamolite ih da kontaktiraju "Ured povjerenika za zaštitu" (Office of the Protective Commissioner), na (02)8688 2600 i mi ćemo Vam nastojati pomoći.

FARSI

ر صورتیکه این اسناد را متوجه نمی شوید لطفاً جهت مترجم با تلفن
١٣١٤٥٠ تماس گرفته و از او بخواهید تا با شماره ٢٦٠٠ ٨٦٨٨ (٠٢) دفتر
"Office of the Protective Commissioner"
تماس بگیرد و ما سعی می کنیم تا به شما کمک نمایم.

GREEK Αν δεν καταλαβαίνετε αυτό το έγγραφο, παρακαλούμε τηλεφωνήσετε στο 131450 για παροχή διερμηνείας. Ζητήσετε να σας φέρουν σε επαφή με το "Office of the Protective Commissioner" [Το Γραφείο του Επιτρόπου Προστασίας] στο (02)8688 2600 και θα προσπαθήσουμε να σας βοηθήσουμε.

HUNGARIAN Ha ezt a dokumentumot nem érti, hívja a 131450-ös telefonszámot és kérjen tolmácsot. Kérje meg a tolmácsot, hogy az Oltalmazó Biztos Irodájával (Office of the Protective Commissioner) lépjen érintkezésbe a (02) 8688 2600 számon és mi majd megpróbálunk segítségére lenni.

INDONESIAN Jika Anda tidak memahami dokumen ini, silakan menelepon 131450 untuk pelayanan juru bahasa. Mintalah supaya "Office of the Protective Commissioner" (Kantor Komisaris Pelindung) dihubungi pada nomor (02) 8688 2600 and kami akan coba membantu Anda.

ITALIAN Se desidera il nostro aiuto per comprendere questo documento, telefona al 131450, chiedi un interprete italiano e digli di chiamare l' "Office of the Protective Commissioner" al numero (02) 8688 2600.

KHMER ប្រសិនបើអ្នកមិនយល់នឹងកិច្ចសន្យាស្តីពីការការពារសុខុមនៃសុវត្ថិភាពលេខ 131 450 សំរាប់អ្នកកម្ពុជា ប្រសិនបើសុំប្រាប់ឲ្យគេទាក់ទងការិយាល័យស្នងការ " Office of the Protective Commissioner " លេខ (02) 8688 2600 ដើម្បីឲ្យជួយដល់អ្នក
អ្នក

KOREAN

이 문서를 이해하실 수 없으면 131450에 전화하여 통역은 부탁하십시오. 통역에게 (02) 8688 2600 로 전화하여 "Office of the Protective Commissioner"(오피스 오브 더 프로텍티브 커미셔너)에게 연락해 줄 것을 부탁하시면 저희가 도와드리도록 노력하겠습니다.

MACEDONIAN Ако не го разбирате овој документ, ве молиме за толкувач да телефонирате на 131450. Побарајте од толкувачот да стапи во контакт со Канцеларијата на заштитниот ополномошник (Office of the Protective Commissioner) на тел.бр.(02) 8688 2600, а ние ќе се обидеме да ви помогнеме.

POLISH Jeśli nie rozumiesz tego dokumentu, zadzwoń do biura tłumaczy, tel. 13 14 50. Poproś tłumacza o skontaktowanie się z Office of the Protective Commissioner "Biurem Komisarza Opiekuńczego", tel. (02) 8688 2600, a spróbujemy ci pomóc.

PORTUGUESE Se não compreender este documento por favor telefone para o 131450 e peça um intérprete. Peça para contactarem o "Office of the Protective Commissioner" pelo (02) 8688 2600 e tentaremos prestar-lhe ajuda.

RUSSIAN Если вы не понимаете, о чем этот документ, пожалуйста, позвоните по телефону 131 450, чтобы связаться с переводчиком. Попросите его позвонить в "Управление уполномоченного по вопросам защиты" ("Office of the Protective Commissioner") по телефону (02) 8688 2600 и мы попытаемся вам помочь.

SERBIAN Ако не разумете овај докуменат, молимо да назовете 131450 за тумача. Замолиите да тумач у ваше име назове Office of the Protective Commissioner (Канцеларија заштитног пуномоћника) на (02) 8688 2600 а ми ћемо онда покушати да вам помогнео.

SPANISH Si no entendiera este documento, le rogamos llamar por teléfono al 131450 y pedir un intérprete. Dígame que se pongan en contacto con nuestra oficina de la Dirección General de Protección [Office of the Protective Commissioner], teléfono (02) 8688 2600, y trataremos de ayudarle.

THAI กรุณาไม่เข้าใจเอกสารนี้ ติดต่อขอความช่วยเหลือโดยโทรศัพท์ หมายเลข 131450 บอกกล่าวให้โทรศัพท์ สำนักงานคณะกรรมการ
ให้ความคุ้มครอง " (Office of the Protective Commissioner) หมายเลข (02)8688 2600 เราจะพยายามให้ความช่วยเหลือท่าน

TURKISH Bu belgeyi anlamıyorsanız, bir tercüman için, lütfen 131450 numaralı telefonu çeviriniz. Onlardan (02) 8688 2600 numaralı telefona "Office of the Protective Commissioner", Koruyuculuk Komisyoneri Dairesi ile bağlantı kurmalarını isteyiniz. O'zaman biz, size yardımcı olmaya çalışırız.

FILIPINO Kung hindi ninyo maintindihan ang dokumentong ito, mangyaring tumawag sa 131450 para sa isang tagapagpaliwanag. Hilangin sa kanila na kontakin ang Tanggapan ng Komisyonadong Pananggal (Office of the Protective Commissioner) sa (02) 8688 2600 at sisikapin naming tulungan kayo.

VIETNAMESE Nếu quý vị không hiểu tài liệu này, xin vui lòng điện thoại số 131450 để yêu cầu thông dịch viên liên lạc với "Văn Phòng Ủy Viên Bảo Hộ" ("Office of the Protective Commissioner") ở số (02) 8688 2600 chúng tôi sẽ cố gắng giúp đỡ quý vị.

From 5 November 2007 the Offices of the Protective Commissioner and Public Guardian's main offices will be located in the Parramatta Justice Precinct. Our new contact details are:

> OFFICE OF THE PROTECTIVE COMMISSIONER

160 Marsden St
Parramatta NSW 2124

POST

Locked Bag 5115
Parramatta NSW 2124

TELEPHONE

Ph: (02) 8688 2600
Outside Sydney: 1300 360 466
TTY: 1800 882 889

FACSIMILE

(02) 8688 9783

EMAIL

opcmal@opc.nsw.gov.au or
liaison@opc.nsw.gov.au

WEBSITE

<http://www.lawlink.nsw.gov.au/opc>

> OFFICE OF THE PUBLIC GUARDIAN

MAIN OFFICE

160 Marsden St
Parramatta NSW 2124

POST

Locked Bag 5116
Parramatta NSW 2124

TELEPHONE

Ph: 02 8688 2650
Free call: 1800 451 510
TTY: 1800 882 889

FACSIMILE

(02) 8688 9797

For urgent decisions the duty guardian can be contacted after office hours. Call (02) 8688 2650 and you will be given directions on how to contact the duty guardian.

CITY OFFICE

Level 2 Suites 204-206
83 York Street
Sydney NSW 2000

EMAIL

informationsupport@opg.nsw.gov.au

WEBSITE

<http://www.lawlink.nsw.gov.au/opg>

